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| **MOVIN’ & SHAKIN’ AROUND THE HEDGES - April 11 – 13, 2019** | |
| **2019 Exhibit Details** | |
| **Date & Theme:** April 11–13, 2019 Movin’ & Shakin’ Around the Hedges   **Exhibit Hall Colors:** Black and Green  **Exhibit Location:** The Classic Center (*300 N Thomas St, Athens, GA 30601*) www.theclassiccenter.com Telephone: 706.357.4455  **Booth Cost**  **Member Rates:** $1350 1st booth purchased before March 1, 2019. *($50 Member discount applies to ONE booth ONLY)* $1550 for 1st booth purchased AFTER March 1st . *($50 Member discount applies to ONE booth ONLY)* $1400 per additional booth purchase before March 1st .  $1600 per additional booth purchase after March 1st .  **Add** $75 per company if sharing booth.  **Add** $100 if purchasing premium booth.  *No premium booth space for nonmembers. Please verify membership with our office.*  **Premium Booths:** 100-110, 204, 205, 304, 305, 316 and 317  **Non-Member Rates:** $1400 per booth if paid by March 1, 2019.  $1600 per booth after March 1st .  **Add** $75 per company if sharing booth.  *No premium booth space for nonmembers. Please verify membership with our office.*  **Booth Setup Hours:** Thursday, April 11, 2019, 8 AM-5 PM. Your booth must be set up by 5:00 PM.  **Show Hours:**  Friday, April 12, 2019, 9 AM-11AM (Private Showing)  Friday, April 12, 2019, 11 AM-1 PM (Open to all)  Saturday, April 13, 2019, 9 –10 AM (Private Showing)  Saturday, April 13, 2019, 10 AM -1 PM-Open to All  **Exhibit Package:** All booths are standard 10’ X 10’, draped booth setup with 8’ high back wall drape and 3’ high side draped partition. No Balloons allowed in the Exhibit Hall. **All equipment must be within your 10’ X 10’ space.**  \*Complimentary sign listing company name.  \*Complimentary 6’ draped table with two chairs and waste basket.  \* 24-hour security service from installation through dismantling.  \*Use of Refrigerated and freezer truck service and ice.  \* Listing in official show program distributed to all attendees (If booth purchase received by March 1st).  \*Four complimentary booth personnel badges for each single booth. Additional badges over four are $25 each.  \*All Exhibitors are invited to attend all sessions and the Friday Evening of Entertainment.  \*Complimentary list of directors and supervisors attending conference emailed to you.  **Booth Judging:** Booths will be judged based on the best use of the conference theme: Movin’ & Shakin’ Around the Hedges.  **Program Listing:** Company name, address, phone number, email and website will be listed in program if received by March 1, 2019. | **Housing:** Hotel reservations must be made through “Connections” at <https://book.passkey.com/event/49831590/owner/14227/home>  **Payment:** Space request must be made on the official application/contract for exhibit space and full payment of the contracted space must accompany the signed application/contract. If reserving multiple booths by phone or email, we must have signed contract for each company exhibiting with their contact information and a deposit of 50% within 10 days or the booths will be released to other vendors. Complete payment must be received by March 1, 2019 or booths will be released. Please refer to Exhibit Regulations for cancellation clause. No equipment may be set up in the aisles, if you need extra space for equipment or cooking you MUST purchase additional booth space. You CANNOT set up in the aisle or boneyard area.  **Conference Registration:** All exhibitors with name badges are welcome to attend all educational sessions. The Awards banquet will be held Saturday night. Separate tickets required.  **Official Decorator:**  For all necessary information for shipping, storage, labor and additional furniture.  Tim DeMott, Director of Operations – The Classic Center  Phone: 706.357.4455 (direct) | 229.407.0357 (cell)  E-mail: [Tim@classiccenter.com](mailto:Tim@classiccenter.com)  **Forklift Service:**  Forklift service will be available courtesy of GSNA or you may use your own pallet jack to move in your equipment.  **Fire Extinguishers Requirements by Fire Marshal:** All Booths cooking or reheating with sterno will need to have a 25lb K Class Fire Extinguisher. Booths that are NOT cooking and do not have sidewall pipe and drape may share an ABC 10lb Fire Extinguisher, but there must be one every 25 feet. Once there is separation by pipe and drape, rail, etc., the 25 feet calculation starts over with a new extinguisher. All extinguishers must be inspected and tagged within the last 12 months by a GA licensed contractor even if they are brand new.  **Electrical Services:** The Classic Center’s Rates are only available by ordering online at: [Classic Center Exhibitor Service Form](https://www.riccorp.net/ExhibitorOrderForm?IacuNum=51&Event=1904009&Type=2)  **Sample Food and/or Beverage Distribution Authorization Form:** Exhibitors who are distributing food or beverages will need to complete an [authorization form](http://www.georgiaschoolnutrition.com/Portals/43/docs/Meetings_and_Events/Annual%20Conference/2019%20Annual%20Conference%20Athens/Athens%20Sample%20Request%20Form.pdf?ver=2018-12-03-093449-250) and return to Levy at least two weeks prior to start of the show to ensure confirmation. [Sample Food Form.](http://www.georgiaschoolnutrition.com/Portals/43/docs/Meetings_and_Events/Annual%20Conference/2019%20Annual%20Conference%20Athens/Athens%20Sample%20Request%20Form.pdf?ver=2018-12-03-093449-250)  **Booth Dismantling Hours:** Saturday, April 13, 2019, 1 to 5 pm. No early breakdown is allowed. A food bank will pick up leftover and excess product. |
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